

# OFF-SEASON RENTAL APPLICATION

## Golden Lake United Church Camp

**NAME OF GROUP:** \_\_\_\_\_

**DATE(S) REQUESTED:**

[Day of week] \_\_\_\_\_ [Month] \_\_\_\_\_ [Date] \_\_\_\_\_ [20\_\_?]

Estimated time of arrival: \_\_\_\_\_

**TO**

[Day of week] \_\_\_\_\_ [Month] \_\_\_\_\_ [Date] \_\_\_\_\_

Estimated time of departure: \_\_\_\_\_

**CONTACT PERSON/ AUTHORIZED GROUP REPRESENTATIVE:**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Town/ City \_\_\_\_\_ Postal Code \_\_\_\_\_

Phone: Home: (\_\_\_\_) \_\_\_\_\_ Work: (\_\_\_\_) \_\_\_\_\_

E-mail \_\_\_\_\_

**BACKUP CONTACT PERSON:**

Name \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

**DATE TENTATIVE BOOKING WAS MADE** [Month] \_\_\_\_\_ [Date] \_\_\_\_\_ 20\_\_

**DEPOSIT ENCLOSED:** \$ \_\_\_\_\_ as chq/ money order or \_\_\_\_\_

**OR:** Deposit already on file/ carried forward

**OR:** No deposit requested/ required  Explain: \_\_\_\_\_

**FACILITIES REQUESTED:** Estimated number of people: \_\_\_\_\_

**NEEDED:** Staff house  Cabins  [How many? \_\_\_\_] Dining Hall

Other  Explain: \_\_\_\_\_

**NOTES:** *The Staff House can accommodate 20 people with 8 bedrooms(4 with ensuite bathrooms), an Accessible Bathroom, public showers, public bathrooms, kitchen, assembly and dining areas. The Staff House also has ramp systems in place for all entrances. There are 3 heated cabins available until the weather gets too cold that can accommodate up to 10 people per cabin. Only mattresses are provided for the Staff House and cabins-you must bring your own bedding or sleeping bags. The unheated Assembly Hall is only available during the warm weather. A deposit fee of \$50 is required and is refundable only with two months advance notice of cancellation. A \$100 damage deposit is required and is refunded once the property has been inspected after the rental term and no damage has been noted. Please note clients are expected to pay full costs for any damage done to the property during their stay. Please contact Alice @ 613-333-9542 or email goldenlakerentals@gmail.com for rental rates and information. Alcoholic beverages are not allowed on the property and smoking is only allowed outside the buildings.*

# RENTAL APPLICATION AGREEMENT

[1] We, the renters, agree to notify the Camp contact immediately if we become aware of any problem with the facilities or the related equipment. The Camp agrees to make all efforts to fix any such problem to avoid injury, harm, annoyance, disturbance, or damage to persons or property.

[2] We, the renters, agree that, on the day of our departure, we will leave the property and contents in the same condition as when we arrived (this includes doing our own clean-up). We agree that any damaged, broken, or missing furnishings, furniture, or other contents will be replaced at our cost.

[3] We, the renters, agree to take full responsibility for any liability incurred during the period of the rental agreement, and agree that Golden Lake United Church Camp is not liable for any damage to the property of our organization, or for injury or abuse to any person in or coming to or from the premises, however caused. We, the renters, will undertake to prevent any theft, fire, or damage to Camp property during the rental period. We, the renters, understand that the rental payment is for use of the property only. We, the renters, agree to indemnify Golden Lake United Church Camp, its groups, agents, servants, employees, volunteers, officers and directors and the United Church of Canada against financial consequences of any such liability.

[4] We, the renters, acknowledge that a Board representative may visit the grounds during our stay to ensure that camp policies are being followed and to look after any necessary repairs or maintenance. The camp agrees to contact the renters at the following cell phone number ( \_\_\_\_\_ ) before a Board representative visits the grounds.

[5] The Camp strongly encourages renters to have or to obtain their own tenant's legal liability and comprehensive general liability coverage, to show the Camp and the United Church of Canada as an Additional Named Insured to their policy, and to file a copy of this information with the camp. Please answer the following questions:

Is your group covered by such liability insurance through any existing coverage you already have?

Yes  No

If "Yes," are you able to obtain a copy of a certificate of insurance from your insurer, naming the camp and the United Church of Canada as Additional Named Insured on the policy? Yes  No

**If your group does not have any such insurance coverage, we strongly recommend you obtain onetime group event insurance. If you do not have and choose not to obtain insurance, the Camp Board will have to consider the potential liability of your rental application. The Camp Board may decide to overlook the lack of insurance if the potential liability seems acceptably low.**

Signed (on behalf of the rental group): \_\_\_\_\_ Date: \_\_\_\_\_

Please complete two copies of this form. Keep one for your own records and return the completed and signed copy with your deposit amount of \$50 plus the \$100 damage deposit to Alice Madigan, Business Manager, 979 Slate Falls Road, Denbigh, ON, K0H 1L0 or email to goldenlakecamprentals@gmail.com. If you have further questions about your rental application, please call Alice @ 613-333-9542. If you wish to cancel your reservation, your deposit will be refunded if we have two months notice; in any case, please notify us as soon as possible about any changes in your plans to allow us to re-rent the facility if we have other inquiries. The rental amount, minus the deposit (if applicable) is payable either by E-transfer to goldenlakecamp@gmail.com or via cheque payable to Golden Lake Camp and sent to Alice Madigan, Business Manager, 979 Slate Falls Road, Denbigh, ON, K0H 1L0. If your rental needs to be billed to a government or other agency, please leave all necessary details (number of persons, number of nights, billing address) with the Business Manager to allow us to do that. 2024 Version